

Kennolyn's Day Camp 2020

Parent Guide – Village & Hilltop Camps

Please take the time to read this entire document. Kennolyn's success this summer depends on us all adhering to the following guidelines.

It's been a tough year for sure, and instead of focusing on the bad, here at Kennolyn we're doing our best to look forward and create something good...Kennolyn's Day Camp 2020! The idea was born out of the optimism of our camp community and our dedication to providing positive camp experiences for children. Our 2020 Day Camp program is designed around the most recent health and safety standards from the American Camp Association (ACA,) CDC, and our local health department, and will be modified and adjusted as things change. We are determined to make summer 2020 a spectacular summer!

A little bit about Kennolyn

Kennolyn has been family owned and operated since 1946 (this is our 75th year)! Programs take place on our private 450 acres of redwood forest overlooking Monterey Bay. We are accredited by the American Camp Association, which means we meet or exceed over 300 program and safety standards, and we have a long-standing reputation of exceptional care and commitment to youth development.

Like all Kennolyn programs, Day Camp 2020 is a traditional, structured camp designed to foster emotional, social and physical growth in each camper. Every aspect of our program takes into consideration the current health guidelines and the safety of our campers and staff. Our program allows campers to enjoy the seclusion and magic of the Kennolyn property with access to forests, fields, swimming pool and miles and miles of trails.

Each 2-week session will be filled with a variety of fun and engaging group activities, special theme days and loads of memory making experiences. Program and activity safety protocols are in place, and monitored consistently, based on the most recent health and safety standards.

Program Goals

Day Camp 2020 provides a much-needed respite for local children this summer. With the cancellation of in-person school and the shelter in place orders we have all been living under, we believe kids need camp more than ever this year. Spending the day outside with positive, caring, adult role models and other excited kids will provide the opportunity for our campers to enjoy the summer and feel like kids again!!

Campers at Kennolyn Day Camp 2020 will:

- Get outside and enjoy the fresh air and open spaces
- Participate in a variety of camp activities and events
- Meet new friends and practice being part of a social group again
- Re-train their brain to follow schedules, camp protocols and group routines
- Put down the technology that has been even more prevalent in their lives lately
- Be active and engaged in new things (or old things they haven't done in a while)
- Practice intentional kindness and respect for others
- Gain a feeling of independence
- Relax, be a kid and have some good 'ole summer camp fun

Camp Eligibility

- Day Camp 2020 Village Camp for children entering grades 1st-9th
- Day Camp 2020 Hilltop Camp for children entering grades 1st-7th
- Families must reside in Santa Cruz County or work/volunteer in the county.
- At least one parent must be currently working, to be eligible for this program under current Shelter in Place guidelines.
- A parent or other care giver who is known to Kennolyn must be available at all times to pick up the camper within one hour if camper needs to be sent home before the end of the camp day.

Camp Health Protocols

At this time, no camp provider, including Kennolyn, can guarantee that your child will not contract or be exposed to COVID-19. If you choose to send your child to camp, you are doing so with the understanding that there is a potential risk of exposure.

We believe that summer camp can be run with a primary focus on safety during the COVID-19 outbreak. It will take a combined effort from camp administrators, medical staff, support staff, counselors, parents and campers to ensure the health and safety of all participants is protected.

Participation Guidelines

- Campers and staff who are immunosuppressed (as defined by their medical professional) or live in a home with an immunosuppressed person should not consider participation in camp during these extraordinary circumstances. Participation in a camp program during this pandemic has too high a risk factor. If you have any concerns about this policy, please contact us to set up a time to talk with our medical team.
- We also ask that all parents consider the following question when deciding to enroll their child: "Can my child reliably follow verbal directions from staff that enforce social distancing at camp." In other words, can your child follow simple verbal directions, given in English. Accommodations may be provided as needed, and requests for such accommodation need to be made known to camp staff at least 7 days before the camp session.
- At camp, children will be in stable groups of 12 campers and 2-3 staff. There will be very little physical distancing and no face coverings required for campers within this group. Each group will be separate from other groups, so within the group is the highest risk for transmission. Parents should be completely comfortable with this level of risk.

Pre-Arrival Screening

On Saturday, prior to your camper's scheduled arrival time each Monday, a health screening form will become available in your online Kennolyn account, under the Forms and Documents tab. This form **MUST** be completed for camp attendance and submitted by Noon on Sunday. No exceptions. Reminders will be sent by email and phone calls made where necessary. You will be asked to record the child's current temperature on the form. The completed forms will be reviewed on Sunday. Assuming your camper is eligible for attendance based on the answers to this form, camp families will receive a notification email with the name of their child's stable camp group. Campers who are not eligible based on the results of their medical questions will receive a notification to stay home. Please see the section "Exclusion and Reentry into Camp" for information on what happens if your child is excluded from camp.

Intake Screening and Assessment

Upon arrival each day at Kennolyn you will be greeted by a staff member who will approach your car and ask your camper a few routine questions. Please advise your camper in advance that this person will be in PPE and it may seem like you just drove them to a Doctor's office! This is just a reasonable precaution. This staff member will check that all the paperwork including the 24-hour pre arrival form have been completed and are on file. Having verified this information, your child's temperature will be taken. Temperature of each participant must not be higher than 38°C/100.4°F. By strict County Health Dept. protocols your camper will be excluded from camp if we record a temp above these limits.

Each night, every camp family will receive a reminder email asking them to ensure a good night's sleep and a temp check before driving to camp the next day.

Regular Screening and Assessment

Participants and staff will have their temperatures checked at lunch each day. This will be done by the group counselors and reported to the office. Anyone recording a temp of higher than 38°C/100.4°F will have a temp retaken at the end of lunch. If the high temp persists and is still higher than 39°C/100.4°F, the camper will be excluded from afternoon activities. Parents will be called to collect the camper.

Day Camp 2020 has a nurse or EMT on site every day of the week. The Health Center staff is available for emergencies that happen during camp.

Exclusion and Reentry Into Camp

Your child should not attend camp when they have any of the following symptoms:

- Temp higher than 38°C/100.4°F
- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

These are potential symptoms of COVID 19 and other contagious ailments. For the safety of Kennolyn staff, volunteers and other participants, please keep your child home if they have any of these symptoms.

Your child will be screened and temperature checked each morning before they join their group. They will not be permitted to stay if they have any of the above symptoms. If at anytime during camp they have any of these symptoms, they will be isolated in the nursing cottage for you to pick them up within one hour of our call.

If your child experiences any one single symptom from this list, they should be free of this symptom for 24 hours, without medication, before returning to camp.

If your camper experiences a temperature higher than 38°C/100.4°F with any one or more of these other symptoms we have to assume that COVID 19 is a possibility and their reentry is only possible with a negative COVID 19 test. We recognize these protocols are extreme and may result in a child being excluded from camp because of allergies or some other simple ailment, however we must exercise extreme precaution to protect our campers, staff and our greater community!

It is important for parents to know when a child is too sick to attend camp. COVID-19 like symptoms are not the only illness that would cause a camper to stay home from camp.

A child who is sick will not be able to function well/safely at camp and is likely to spread the illness to other children and staff. Your child should not be sent to camp hoping that they will feel better after arriving. The following are CDC guidelines for keeping children at home

Your child should be kept home following a nighttime bout of nausea, vomiting, or diarrhea and watched for further symptoms for at least 24 hours after the last bout. If your child is sick and cannot attend camp, you will receive a 50% credit towards next summer equal to the number of days missed.

Your child should remain home if he/she has had a temperature of 100.4 degrees or higher. A child should have a normal temperature for 24 hours without fever reducing medicines before returning to camp.

Whooping Cough: exclude from camp until 5 days from start of appropriate antimicrobial treatment.

Pink Eye: 24 hours after initiation of antibiotic treatment.

Strep Throat: 24 hours after initiation of antibiotic treatment and no fever for 24 hours without fever reducing medicines.

Lice: Until treated with a pediculicidal agent. Seven days after treatment a health care provider or camp nurse shall re-examine for infestation.

Chicken Pox: Six days from the outbreak of the last crop of blisters with all pox marks dried.

Unexplained rashes (in particular if your child has other symptoms like cough, runny nose, sore throat, and/or fever) **Impetigo, scabies or ringworm:** Until judged non-infectious by the physician or 24 hours after initiation of treatment.

IT IS A CONDITION OF ENROLLMENT THAT YOU ARE ON CALL THROUGHOUT YOUR CHILD'S TIME AT CAMP.

We do not have the space to keep an ill child for an entire day, nor is it safe to other campers and staff. Please call the Office and request to talk with the nurse on duty if you have any questions or concerns. Thank you for understanding and helping us keep all campers healthy.

If your child is sick and cannot attend camp, you will receive a 50% credit towards next summer equal to the number of days missed.

Make –Up Days

Day Camp 2020 cannot allow any make-up days during the summer.

Minor Ouches at Camp

All Counselors are trained in First-aid and CPR and will take care of campers who need band-aids, ice packs, to rest or sit out of activities etc. Health care staff will be available to advise counselors as needed and all medical actions will be reported to and logged by health staff.

Protective Face Coverings

All campers are asked to bring a mask or protective face covering. These will only be worn at specific moments in the day when social distancing is not possible. For example, if a camper needs to visit our health staff, or has a behavioral issue that requires administrator intervention. It is important to note that within the stable groups, face masks are not required and therefore the risk of infection is higher within the group.

Camper Behavior Guidelines

Camp is a relaxed and pleasant place for kids to explore and learn. At camp we take a “we can work this out” approach when we address behavior that is not acceptable. Campers will work with the group counselors to make an agreement that helps define standards of behavior that are in everyone’s best interest.

Safety standards and cleanliness protocols MUST be adhered to strictly for everyone’s protection. Refusal to comply or blatant disregard for safety protocol will be taken very seriously.

Day Camp 2020 Basic Guidelines for Behavior

- We treat everyone with kindness and respect
- We follow the directions of counselors and staff
- We are honest in all situations, especially when we make a mistake
- We follow all safety and cleanliness protocols
- We do not use bad language
- If disputes arise, we talk it out, walk away or ask for help from a counselor. Using physical means to solve a problem is never OK
- We are not violent in words, actions, or attitude towards others. Threats of harm to yourself or others will be dealt with seriously
- We show respect by saying please, thank you and you’re welcome.

Our Counselors

Our counselors are adult professionals and are well trained in the best practices of youth development and camper safety. Many are past campers or returning counselors who love camp and are excited to provide a great experience for their campers. Each adult counselor has been chosen because of their skills, experience and character, to provide a caring, consistent, safe and fun experience for each child.

Activity Groups

Based on requirements from the county Health Department, campers are placed in stable groups of 12, according to their grade and age. Groups may contain one or two grade levels, depending on enrollment and are co-ed. Each group will have 2 adult counselors that will remain with them for the entire session. Some groups will also have a Counselor in Training (CIT.) This teenager will be a long-time camper who looks forward to transitioning to staff when they are old enough. A CIT will assist with group supervision and will be an extra pair of eyes and ears. This stable group provides a 6:1 camper to counselor ratio, which is supplemented by administration, activity specialists and a registered nurse or EMT to provide medical assistance when needed. This group will be assigned a color to easily identify them, and will travel together to all activities, never mixing with other camp groups.

There will be very little physical distancing and no face coverings required for campers within this group. Each group will be separate from other groups, so within the group is the highest risk for transmission. Parents should be completely comfortable with this level of risk.

Each Color Group will have their own outdoor Home Base area, complete with lunch and activity tables, a place to store belongings, individual group equipment and supplies, a designated bathroom and sink or handwashing station. Counselors will carry hand sanitizer to be used if a hand washing station isn't convenient.

Getting to and from Camp

No transportation is provided by the camp. Parent/guardians must drop-off and pick-up campers at our site each day. Carpools can only be allowed with campers in the same color group. Please drive safely and respect our camp neighbors on Glen Haven Road.

Drop-Off

Day Camp 2020 Village Camp – 8:30-9:00am Day Camp 2020 Hilltop Camp – 9:15-9:45am

Parents will drive into the camp gates and proceed to the drop off area. We cannot have vehicles line up on Glen Haven Rd so do not arrive too early, please. It takes approx. 10 minutes to drive from the town of Soquel to Kennolyn.

Cars will be met by camp staff to administer health check procedures before the camper may exit the car. (See the Health Screening Protocols above) **Per the Health Department, to help limit exposure, parents may not leave the car while on camp property.** Please prepare your camper for this before the first day of camp. As you are welcomed, campers will be asked to get out of your vehicle and stand with their backs to the rear bumper. BACKPACKS need to be in the car with the camper, not in the trunk. The temp checks will be done at the rear of the car. Nobody else can leave the vehicle. There will be some campers on some days who may be unwilling to leave the car. This is natural. In a normal year we would help coax a reluctant camper to join their group. In the unique circumstances that we are all facing, we cannot do that, at least not up close. You will be directed to a parking spot where you can talk to your camper until they exit the car and join the group. You will not be allowed to walk them into camp so please do not ask. We will make drop off as fun and friendly as we can to make things easier for the campers.

Pick-Up-4:00pm

On the first morning of each session, each family will receive a color-coded CAMP PLACARD with the name of your child. Please place the placard in your window. Camp Staff will radio the appropriate counselors and the camper will be sent to the pick-up area. To help limit exposure parents may not leave the car while on camp property.

Picking up Campers from Day Camp and Early Pick Up

To protect our health protocols, we discourage early pick-up from camp. If you must pick your campers early, please inform us of your intention no later than Drop-Off that day. Campers will be waiting in the pick-up area. Parents may not leave the car when on camp property.

Lunch and Snacks

All campers must bring lunch and snacks from home and campers are asked not to share food. We do not have refrigeration nor can campers heat up their food. Please pack lunches appropriately. Campers wash their hands before and after snack/lunch and eat at their designated lunch area with their counselors. Snack is a short break to refuel and head out to the next activity. Lunch is a relaxing time for campers and staff to eat, chat, play and get ready for the rest of their day. All campers are encouraged to take as much time as they need to eat lunch and when they are done can play cards, make friendship bracelets, read a book, journal, have a game of catch or just chill until the next activity period.

Daily Camp Overview

Drop-off at Camp- When families arrive, they are met by camp staff and follow check-in protocol. Campers leave the car after morning checks, meet their Color group, and get ready to begin the day. **Please be patient, especially on the first couple of days of the session. There are extensive screening protocols in place for everyone's safety.**

Opening Circle- a fun, energizing start to the day with songs, cheers, and flag rising. Groups remain in their designated areas to ensure no mixing or crossover.

Morning Activity Periods

Lunch-Groups eat in their designated area with their counselors, then relax, play games etc.

Afternoon Activity Periods

Parent pick-up at camp-Groups gather with their counselor to await parent pick-up.

Session Schedule-all sessions are 2 weeks.

Camp Program hours Monday–Friday 9:00am-4:00pm (Village) and 9:45am-4pm (Hilltop)

Village Session: The schedule rotates with different activities on Monday/Wednesday and Tuesday/Thursday. All campers get a chance to swim twice each week (planned but cannot be promised due to weather, staffing, or maintenance issues.)

Hilltop Session: Campers are rotated through 4 activities daily

Week 1 Friday is CRAZY COLOR DAY. We all dress from head-to-toe in camp colors and participate in a series of weird and wonderful contests! It's a great way to build team spirit and have some camp-wide friendly competitions. All while social distancing.

On **WACKY WEDNESDAY** campers are encouraged to dress according to the session theme and prepare for a super silly, theme day full of games, contests, theme activities and surprises. Counselors dress up and are especially enthusiastic and crazy on Wacky Wednesday!!

FAREWELL FRIDAY is the last day of the session and special activities are planned for campers to enjoy their last day and create special memories with their counselors and friends.

Camp Activities

Day Camp 2020 offers a range of fun, well-organized activities designed to take advantage of our beautiful outdoor facilities and keep campers safe, interested and active throughout the day. Groups are scheduled so campers have an opportunity to participate in each activity multiple times per session. Some activity periods allow for individual choice within the group so campers may choose what they like best that period. Campers wash or sanitize their hands before and after each activity period.

Village Camp

- Pool Time
- Arts & Crafts
- Board Games
- Archery/Riflery
- Ball Sports
- Music/Dance
- Games
- Climbing
- Ax Throwing
- Outdoor Adventure
- Ping Pong
- Outdoor Cooking

Hilltop Camp

- Pool Time
- Arts & Crafts
- Board Games
- Archery
- Ball Sports
- Games
- Ax Throwing
- Outdoor Adventure
- Ping Pong

A note about Swimming

Certified lifeguards are on duty to ensure campers are safe and will practice social distancing unless an emergency arises. Counselors will be in the pool and available for help if needed. Campers start each week with a safety swim so the lifeguards can assess their skill level and see where they can swim in the pool safely.

Space is assigned for each Color Group to use for changing in and out of bathing suits. Suits and towels can also be stored at camp and remain for the week (we will send everything home on Fridays to be washed) Changing areas are cleaned each evening or early morning to start a new day.

Home Base

When the group is assigned to Home Base counselors can create an activity especially for their campers. With loads of input from kids, Home Base activities promote teamwork and group spirit and allow for variety outside of the regularly scheduled activities.

Activity Supplies and Equipment

We will provide all the necessary equipment for Camp activities. Where possible, color groups will have their own equipment and supplies and if equipment is shared it will be cleaned and sanitized between groups.

What to Bring to Camp

Each day the campers should wear tennis shoes and comfortable play clothes. We recommend layering clothes with sweatshirts to start the day and t-shirts and hats to finish the day.

Each camper will need to bring a backpack to camp each day with:

- Protective face covering (when social distancing isn't possible)
- Lunch and snacks (no food provided by the camp) There is no option to refrigerate or reheat camper food
- Water bottle
- Sunscreen
- Hat/visor/cap
- Swimsuit (UV shirts recommended for all, one-piece suit for girls please)
- Towel (*Swimming items may be left at camp during the week and taken home on Fridays for washing*)

A color band will be issued to each camper and must be worn to camp EVERY DAY to help camp staff identify the color group.

Camp is a fun outdoor adventure where campers get dirty and things get lost. Please **mark all belongings** with your camper's full name. Please do not send things that are valuable or sentimental. No personal sports or activity equipment will be allowed at Camp.

Note on Group Requests

We will do our best to honor group requests, and families must understand we are limited by the Health Department to 12 campers in a grade level stable group. Requests must be submitted on the group request form in your online Kennolyn account. No group changes will be possible or allowed during the session. You will be provided with the names of your camper's group friends the day before the session starts. You are responsible to verify that group requests have been met. We will be available to discuss changes before the camp session starts but once a camper reports to their stable group and meets the other campers and counselors, **NO CHANGES ARE POSSIBLE.**

Lost and Found

Please contact us about any lost items and we will do our best to find them. Please remember to mark all belonging with your child's first and last name.

Picture Day

Tuesday is Picture Day. We take group pictures the first Tuesday of each session – helping us all remember how much FUN camp is! Photographers will practice social distancing while pictures are taken. The Pictures are available for \$11 and are sent home with the camper the last day of the session.

Camper Communications Outside of Camp

Camper-to-Staff Communication

One of the beauties of enhanced communication technologies is the ease with which people can stay in touch. However, there are concerns that must be included in any policy regarding contact between campers and staff outside of camp. We do not endorse or encourage staff to build personal relationships with campers outside of camp. Any effort to build such a relationship should be instigated by the camper and not the staff member and be done with the approval and supervision of the camper's parents.

We vouch for our staff when they are in the controlled environment that we create at camp. We cannot control their behavior outside of their period of employment with us. Please make sure that you are aware of any contact or correspondence between your child and any member of our camp staff. If you want to discuss any concerns with us at any time, please contact Kelly Espinosa or Andrew Townsend.

Camper-to-Camper Communication

Collecting phone numbers/social media usernames/addresses and promising to stay in touch is one of the time-honored rituals of summer camp. However, with so much instant communication we must be more careful about how our children use the contact information they collect. We encourage parents to be aware always of a child's computer use. We want our campers to be safe on the Internet. Here is the best advice we have found about how to educate your child to respond to inappropriate communications.

If you receive a threatening e-mail, IM or message—one that is mocking, uses vulgar or harassing language—here is what we tell campers they should do:

- Tell your parents or a trusted adult!
- Do not respond to the message or retaliate.
- If possible, save the message to your hard drive or an external drive.
- Print out a copy of the message, then close it but do not delete it.
- Tell your parents about it and have them decide what to do next. They may notify the local authorities.
- Parents-If you suspect that the sender of the messages is someone connected to Kennolyn, please contact us immediately.

Administrative Policies

Camp Attendance

If you know that your campers will miss a day of camp, please call the office in advance 831.479.6714.

Attendance is taken in the morning by the group counselor. We collect attendance sheets and call any campers that is not at camp to confirm that campers are not coming to camp that day – this ensures all the campers are in the right place.

Deposit & Refund Policy

We have limited enrollment and can only accept a certain number of campers in each age group.

Once enrolled and confirmed, you forfeit your fees if you cancel. Due to very limited enrollment capacity and added operating expenses this summer, we can't offer flexibility on this policy.

If we are forced to close by government order, you will be able to roll 100% of your fees to next summer or receive an 85% refund.

If your child is sick and cannot attend camp, you will receive a 50% credit towards next summer equal to the number of days missed.

Changing Sessions and Cancellation Policy

In every program offered by Kennolyn, refunds will not be provided if:

- Your camper is dismissed from camp. We reserve the right to ensure the safety and wellbeing of all campers and to dismiss a camper, without refund, for misconduct or unsociable behavior, as determined by the Directors.
- You choose to withdraw a camper for any reason before he / she has completed the entire session in which he / she was enrolled.
- You do not submit a complete state required health form by the required due date.

Helpful Hint

Although the program cannot be compared to a simple day care program, camp tuition can be claimed as a day care tax deduction.

Educating children (and we believe that camp is a vital part of a child's education!) takes the cooperation of us all. In our promotional materials and through this guide, we explain our philosophies and policies, which have been developed over many years. If you have concerns, questions or comments about your camper's upcoming experience at Kennolyn, please feel free to contact us. The more we know, the better equipped we are to ensure a successful camp experience.

If you have any questions regarding Day Camp 2020 please feel free to contact us at
(831) 479-6714

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